

Application Instructions

General

Berry College subscribes to a rolling application process, but prospective first-year students who want to optimize their chances for admission and financial aid consideration are encouraged to submit their application before **February 1** of the year in which they intend to enroll. Depending upon space availability, the application for admission should be filed no later than 30 days prior to the beginning of the semester for which admission is sought. **DO NOT RETURN THIS SHEET WITH THE APPLICATION.**

This application, when completed, should be submitted with the \$50 nonrefundable application fee to the Office of Admissions, Berry College, P.O. Box 490159, Mount Berry, GA 30149-0159. Please answer all questions, or indicate N.A. if the question does not apply to you or to your circumstances.

If you are a first-year student

1. Request that an official transcript of *all* high school work, and of any college coursework completed for college credit while in high school, be sent to Berry College.
2. Request that copies of any ACT or SAT-1 score reports be sent directly to Berry College.
3. Request that the Counselor Recommendation Form (included in this application) be completed and sent to Berry.

If you are a transfer student

1. A transfer student application is available online at the Berry College Admissions Web site: www.berry.edu/admissions/stn_transfers.asp.
2. Request that an official transcript from EACH college or university previously attended be sent directly to Berry College.
3. Request that the Transfer Recommendation Form (available online in the transfer admission section of Berry's Web site at www.berry.edu) be completed and mailed to Berry.

If you are a transient student

1. Submit a copy of the Transient Student Form (available by contacting the Berry College Office of Admissions) and official transcript from the college or university you are currently attending.

If you are a former Berry College student

1. If you have not been enrolled at Berry College during the current term, excluding summer session, complete an application for readmission.
2. If you have attempted course work at another college or university since your last enrollment at Berry College, submit an official transcript from EACH college or university attended and request that the Dean of Students Form (available by contacting the Berry College Office of Admissions) be completed and mailed to Berry.

Application Checklist

- Completed application and nonrefundable U.S. \$50 application fee
- Official SAT or ACT scores
- Official high school transcript(s)
- Counselor Recommendation Form
- Essay

For international students:

- Official TOEFL scores
- Certified translated transcript(s)
- Completed Certificate of Financial Responsibility (CFR)

Personal Information (Please type or print)

Legal name _____
Last First Middle Jr. etc

Preferred name _____ Former last name(s) if any _____

Gender: Female Male Birth date _____ Social Security Number _____
Month Day Year

Permanent home address _____
Number and street City County State Zip

Permanent home telephone _____ / _____ Cell telephone _____ / _____
Area Code Number Area Code Number

Mailing address _____
(If different from above) Number and street City County State Zip

Use mailing address until _____ Telephone at mailing address _____ / _____
Date Area Code Number

E-mail address _____

We will use e-mail to correspond with you regularly, so please notify us as soon as possible should this address change. Please check your account frequently so that you will always have accurate and timely information from Berry.

Are you a U.S. Citizen? Yes No

If you are **not** a U.S. Citizen: Country of citizenship _____ Nationality _____

Will you attend on an international student visa (F-1)? Yes No Other (H-1, J-1)

Your status: Resident alien Refugee Other _____
Please explain above

I am applying for the following term: Fall 20__ Spring 20__ Summer 20__

Entrance Classification: First-year student Transfer Auditor Transient Former Berry student
 Jointly enrolled Undergraduate non-degree seeking

Have you applied for admission to Berry previously? Yes No If yes, specify term/year

Will you be living on campus? Yes No (*Note: All first-year and second-year students are required to live on campus unless they meet certain exemptions. Please consult the Berry College Catalog for more information.)

Are you a Berry College faculty or staff member? Yes No

Dependent child of a faculty or staff member at Berry? Yes No

Spouse of a faculty or staff member at Berry College? Yes No

If there are any Berry students or alumni in your family, please list name and relationship.

The following information is optional and will NOT be used in the admission process; however it is helpful for determining programs and services for our students.

U.S. citizens only: How would you describe yourself? (Please check the one that most aptly applies.)

- African-American, Black American Indian, Alaska Native (Tribal affiliation _____)
 Asian-American, Asian (Including Indian Subcontinent) (Country _____)
 Hispanic/Latino White, non-Hispanic Other (Please specify: _____)

Place of birth _____ Marital status _____

First language, if other than English _____ Language(s) spoken at home _____

Mother's (or female guardian's) full name
Please circle appropriate choice above or leave blank.

Father's (or male guardian's) full name
Please circle appropriate choice above or leave blank.

Is she living? Yes No
Home address if different from yours:

Is he living? Yes No
Home address if different from yours:

Street _____

Street _____

City _____

City _____

Home/cell phone _____

Home/cell phone _____

E-mail address _____

E-mail address _____

Occupation _____

Occupation _____

Employer _____

Employer _____

Business telephone _____

Business telephone _____

College attended (if any) _____

College attended (if any) _____

Degree _____ Year _____

Degree _____ Year _____

Please check if parents are: married separated divorced other
If not with both parents, with whom do you make your permanent home? _____

Educational Data

School you attend now _____ School type: Public Private Home

School address _____
Number and street City County State Zip

Date of entry _____ Date of graduation _____ ACT/CEEB code number _____

School telephone _____ / _____ School counselor's name _____
Area Code Number

Please list all other secondary schools, including summer schools, programs and institutes you have attended since ninth grade, and have an official transcript sent from each school as soon as possible.

Name of School	Location (City, State, Zip)	Dates Attended

Please list all colleges at which you have taken courses for credit. Please have an official transcript sent from each institution as soon as possible.

Name of School	Location (City, State, Zip)	Dates Attended	Degree Candidate?

If you are not currently attending school, please describe in detail your activities since you were last enrolled. (Attach separate sheet if necessary.)

Test Information

Which of the following have you completed?

SAT? Yes No, I plan to take the test on _____

ACT? Yes No, I plan to take the test on _____

TOEFL? (international students only) Yes No, I plan to take the test on _____

Official test scores from the appropriate testing agency must be submitted as soon as possible. Please request that they be sent to the Berry College Office of Admissions.

Reference Data

Yes No Have you ever been placed on academic or disciplinary probation or suspension at any of the schools or colleges that you have attended? If yes, please provide a detailed explanation on a separate sheet of paper.

Yes No Have you ever been charged with or convicted of a crime? If yes, please provide a detailed explanation on a separate sheet of paper.

How did you become interested in Berry College (check any that apply)? Berry admissions counselor College fair

High school counselor Family member Friend Current Berry student Admissions literature

High school visit Campus visit Berry alumni Web site Other _____

Note: Prospective first-year, early-admission and/or joint-enrolled students must submit a completed copy of the Counselor Recommendation Form (attached).

To what other colleges or universities have you applied? (Optional)

Probable Areas of Academic Concentration or Major

Please indicate by checking the appropriate box.

- | | | |
|---|---|--|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Computer Science | <input type="checkbox"/> International Studies |
| <input type="checkbox"/> Animal Science | <input type="checkbox"/> Early Childhood Education | <input type="checkbox"/> Management |
| <input type="checkbox"/> Animal Science/Pre-veterinary | <input type="checkbox"/> Economics | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Anthropology | <input type="checkbox"/> Engineering (Dual-Degree) | <input type="checkbox"/> Mathematics |
| <input type="checkbox"/> Art Education | <input type="checkbox"/> English Literature | <input type="checkbox"/> Mathematics/Secondary Education |
| <input type="checkbox"/> Art History | <input type="checkbox"/> English/Secondary Education | <input type="checkbox"/> Middle-Grades Education |
| <input type="checkbox"/> Art, Studio | <input type="checkbox"/> English/Writing | <input type="checkbox"/> Music |
| <input type="checkbox"/> Biochemistry | <input type="checkbox"/> Environmental Sciences | <input type="checkbox"/> Music Business |
| <input type="checkbox"/> Biology | <input type="checkbox"/> Exercise Science | <input type="checkbox"/> Music Education |
| <input type="checkbox"/> Biology/Pre-medicine | <input type="checkbox"/> Finance | <input type="checkbox"/> Musical Theatre |
| <input type="checkbox"/> Biology/Secondary Education | <input type="checkbox"/> French | <input type="checkbox"/> Nursing (Dual-Degree) |
| <input type="checkbox"/> Chemistry | <input type="checkbox"/> French Education | <input type="checkbox"/> Physics |
| <input type="checkbox"/> Chemistry/Pre-medicine | <input type="checkbox"/> German | <input type="checkbox"/> Physics/Secondary Education |
| <input type="checkbox"/> Chemistry/Secondary Education | <input type="checkbox"/> German Education | <input type="checkbox"/> Psychology |
| <input type="checkbox"/> Communication/Electronic Media | <input type="checkbox"/> Government | <input type="checkbox"/> Religion and Philosophy |
| <input type="checkbox"/> Communication/Journalism | <input type="checkbox"/> Government/Secondary Education | <input type="checkbox"/> Social Science, Broad Field |
| <input type="checkbox"/> Communication/Public Relations | <input type="checkbox"/> Health and Physical Education | <input type="checkbox"/> Sociology |
| <input type="checkbox"/> Communication/Speech | <input type="checkbox"/> History | <input type="checkbox"/> Spanish |
| <input type="checkbox"/> Communication/Visual | <input type="checkbox"/> History/Secondary Education | <input type="checkbox"/> Spanish Education |
| <input type="checkbox"/> Communication | <input type="checkbox"/> Interdisciplinary Studies | <input type="checkbox"/> Theatre |

Career or professional plans, if any:

Extracurricular Involvement

Please list your primary extracurricular, community and individual activities in order of their interest to you, noting any positions held, honors earned or major accomplishments. You may attach additional sheets if you wish.

Rank	Activity	Positions held, honors won & letters earned	Grade level	Do you plan to continue?

Work Experience

Please list any job (including summer employment) you have held during the past three years.

Nature of Job	Employer	Dates Employed	Hours Per Week

Are you a veteran of the United States Armed Forces? Yes No

If yes, please state branch, dates of service and type of discharge:

All Berry College students are encouraged to work on campus. Do you plan to work on campus during your first year of enrollment? Yes No

Do you intend to apply for federal financial aid? Yes No

Do you intend to apply for state financial aid? Yes No

Do you intend to apply for Berry financial aid? Yes No

Essay

On a separate sheet, please describe in an essay of 300-500 words a challenge, an event or an individual in your life you believe has helped you prepare for success in college. **The essay is a required part of the application.** We encourage you to respond thoughtfully, giving careful attention to structure and content. Submit the essay with your completed application.

Required Signature

I understand all offers of admission are conditional, pending receipt of final transcripts showing successfully completed work that is comparable in quality to that upon which the offer was based. I understand that it is my responsibility to report any changes in my schedule or school attendance. The information I am submitting is complete and accurate and is my original work. I understand that failure to provide accurate and true information or submission of work that is not my own may invalidate my admission to Berry College. I understand that if I am admitted and enroll at Berry College, I agree to abide by all college policies and regulations.

Signature _____

Date _____

Berry College admits students of any race, creed, color, sex, age, religion, national and ethnic origin, or qualified handicap to all the rights, privileges, programs and activities generally accorded or made available to students at the college. Berry does not discriminate on the basis of race, creed, color, sex, age, religion, national or ethnic origin, or qualified handicap in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other college-administered programs.