

2023-2024 Student Payroll Schedule

| <u>Period Begins</u> | <u>Period Ends</u> | Timesheet deadline for Students <u>Before 1 PM</u> | Timesheet deadline for Supervisors <u>Before 10 AM</u> | <u>Check Date</u> | |
|----------------------|--------------------|---|---|-------------------|--|
| 6/11 | 6/24 | 6/26 | 6/27 | 6/30 | |
| 6/25 | 7/8 | 7/10 | 7/11 | 7/14 | |
| 7/9 | 7/22 | 7/24 | 7/25 | 7/28 | |
| 7/23 | 8/5 | 8/7 | 8/8 | 8/11 | |
| 8/6 | 8/19 | 8/21 | 8/22 | 8/25 | |
| 8/20 | 9/2 | 9/4 | 9/5 | 9/8 | Student time due on Labor Day |
| 9/3 | 9/16 | 9/18 | 9/19 | 9/22 | |
| 9/17 | 9/30 | 10/2 | 10/3 | 10/6 | |
| 10/1 | 10/14 | 10/16 | 10/17 | 10/20 | |
| 10/15 | 10/28 | 10/30 | 10/31 | 11/3 | |
| 10/29 | 11/11 | 11/13 | 11/14 | 11/17 | |
| 11/12 | 11/25 | 11/27 | 11/28 | 12/1 | |
| 11/26 | 12/9 | 12/11 | 12/12 | 12/15 | |
| 12/10 | 12/16 | 12/18 | 12/19 | 12/22 | 1 Wk due to Christmas |
| 12/17 | 12/30 | 1/1 | 1/2 | 1/5 | 2 Wk/due on NY holiday |
| 12/31 | 1/6 | 1/8 | 1/9 | 1/12 | 1 Wk to get back on schedule |
| 1/7 | 1/20 | 1/22 | 1/23 | 1/26 | |
| 1/21 | 2/3 | 2/5 | 2/6 | 2/9 | |
| 2/4 | 2/17 | 2/19 | 2/20 | 2/23 | |
| 2/18 | 3/2 | 3/4 | 3/5 | 3/8 | |
| 3/3 | 3/16 | 3/18 | 3/19 | 3/22 | |
| 3/17 | 3/30 | 4/1 | 4/2 | 4/5 | |
| 3/31 | 4/13 | 4/15 | 4/16 | 4/19 | |
| 4/14 | 4/27 | 4/29 | 4/30 | 5/3 | |
| 4/28 | 5/4 | 5/6 | 5/7 | 5/10 | 1 Wk; Last AY Payroll |
| 5/5 | 5/18 | 5/20 | 5/21 | 5/24 | 2 Wk; 1st Summer Payroll |
| 5/19 | 5/25 | 5/27 | 5/28 | 5/31 | 1 Wk to get back on schedule/due on Memorial Day |
| 5/26 | 6/8 | 6/10 | 6/11 | 6/14 | |
| 6/9 | 6/22 | 6/24 | 6/25 | 6/28 | |
| 6/23 | 7/6 | 7/8 | 7/9 | 7/12 | |